

Long-Term Care Home Service Accountability Agreement (L-SAA) External Communiqué #3

INTRODUCTION

This communiqué is the third in a series distributed to Ontario long-term care homes (LTCHs) regarding the development of the long-term care home service accountability agreement (L-SAA). The LTCH Sector Consultation Team met on September 16th, 2009 and October 9th, 2009. This communiqué summarizes key activities and messages from those meetings.

INDICATOR CONSULTATION DAY

Stakeholders participated in an Indicator Consultation Day held on September 4th. The LHINs received positive feedback on the performance framework and draft list of indicators presented. As a result of the work carried out that day, a number of items were identified as needing further review by the L-SAA Steering Committee, along with suggestions for revision.

LAPS GUIDELINES

The final LAPS Guidelines were reviewed by the Sector Consultation Team on September 16th, 2009. Additional comments were raised regarding multi-year funding, the financial summary, and the service description. The need for a communication and education plan was also identified. All the issues raised were carefully considered and options for resolution were taken to the L-SAA Steering Committee on September 22nd, 2009. The LAPS Guidelines were approved and subsequently released on September 23rd, 2009 and a Frequently Asked Questions (FAQ) document was released on September 25th, 2009. The French translation of the LAPS Guidelines was released on October 2nd, 2009. An updated Appendix A (Glossary) was also sent to the field on October 2nd, 2009, reflecting the many changes that are taking place within the LTCH sector and the current legislative and regulatory framework.

LAPS forms were made available to the homes and LHINs on October 5th, 2009 on the Financial Information Management (FIM) data website at www.fimdata.com/LTCHome. LTCHs and LHINs can access the forms on the website using their current account and password. All forms must be completed by the LAPS due date of **November 20th, 2009**. To assist LTCHs in using the site, user guides were also provided to all homes.

Further questions from the field pertaining to the LAPS can be directed to the homes' respective LHIN.

DRAFT L-SAA TEMPLATE & SCHEDULES

The draft L-SAA (v.4.1) and draft Schedules (v.4) were shared with the Sector Consultation Team and LHINs on October 9th, 2009. Both groups were asked to review the document and provide written comments by October 23rd. All feedback will be compiled and reviewed by the L-SAA Steering Committee.

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TIMELINE FOR KEY ACTIVITIES

Key dates related to the LAPS and L-SAA processes are listed below.

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| SEPT | |
| 22 | ◆.....◆ LAPS Guidelines final approval by L-SAA Steering Committee |
| 23 | ◆.....◆ LAPS Guidelines 2010-2013 released to the field |
| 25 | ◆.....◆ FAQs released to the field |
| OCT | |
| 1 | ◆.....◆ L-SAA Steering Committee Meeting |
| 2 | ◆.....◆ French translation of LAPS and updated Appendix A released to the field |
| 5 | ◆.....◆ LAPS forms available on FIM website and user guides released to the field |
| 9 | ◆.....◆ LTCH Sector Consultation Team meeting ◆ Draft L-SAA template released to the LHINs and LTCH Sector Consultation team |
| 21 | ◆.....◆ L-SAA Steering Committee Meeting |
| 23 | ◆.....◆ LTCH Sector Consultation Team meeting |
| NOV | |
| 4 | ◆.....◆ L-SAA Steering Committee Meeting |
| 5 | ◆.....◆ CEO Education session on the L-SAA |
| TBD | ◆.....◆ LTCH Sector Consultation Team Meeting |
| 20 | ◆.....◆ LAPS due |
| 24 | ◆.....◆ L-SAA Steering Committee Meeting |

NEXT STEPS

The next L-SAA Steering Committee meeting will be held on October 21st, 2009.

The next Sector Consultation Team meeting between the LHINs and the LTCH Associations will take place on October 23rd, 2009.

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