



August 14, 2009

Dear Colleagues:

Re: Hospital Accountability Planning Submission (HAPS) Guidelines 2010 - 2012

On behalf of the joint LHIN/OHA H-SAA Steering Committee, we are pleased to provide you with a copy of the HAPS Guidelines for 2010-2012.

The HAPS Guidelines Working Group has done a tremendous job gathering and incorporating feedback on the draft HAPS Guidelines from hospitals and LHINs. Thank you to the Working Group and to all of you who provided feedback directly or through the table top exercises.

The HAPS Guidelines describe how the hospitals and LHINs will work to deliver on the overarching strategy of designing and delivering hospital services that enable the provision of high quality, safe, accessible and sustainable hospital care within the resources available. LHINs and Hospitals are encouraged to keep this strategy in mind as you begin the planning process. The Guidelines include a timeline for submission of the HAPS documents leading to the completion of Hospital Service Accountability Agreements.

One of the key underpinnings of the planning process is the financial planning targets. These targets are not yet available. Discussions are ongoing with the Ministry of Health and Long Term Care. We hope to have the planning targets early in the fall and we will keep you updated as things develop. The committee recognizes that this may cause some challenges for the planning process and that there may need to be an adjustment to the submission timelines depending on when the planning targets are released. However, we strongly encourage hospitals and LHINs to complete the HAPS process based on a November 30<sup>th</sup>, 2009 submission date.

The H-SAA Steering Committee continues to work on refinements to the performance indicators which should be available at the end of August. A refined H-SAA template will be available in October. **Please keep an eye out for future H-SAA Steering Committee Communiqués which will contain up-to-date information on key milestones.**

Thank you for your continued participation in this very important process.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Marian Walsh".

Marian Walsh  
Co-Chair H-SAA Steering Committee

A handwritten signature in blue ink, appearing to read "Sandra Hanmer".

Sandra Hanmer  
Co-Chair H-SAA Steering Committee