

**Central Local Health Integration Network
Community Governance Council Terms of Reference
(Updated November 13, 2007)**

Final

1.0 Purpose and Mandate

To develop relationships between members of the Board leadership of Central LHIN and its health service providers (HSPs), to reflect and facilitate the "Board to Board" nature of their service and accountability agreements.

To share information on the current activities of Central LHIN.

To provide a venue for collective discussion on "governance level" priorities, challenges and issues of concern.

To identify and consult on the need for, and development of governance tools and processes to achieve collaboration between Central LHIN and its HSPs.

The Governance Councils will function as consultation and advisory groups, and are not mandated to make decisions for, or on behalf of the organizations represented in the Councils.

2.0 Structure and Membership

There will be four governance councils, including:

Three "cross-sectoral" Community Governance Councils which would encompass the HSPs in each of:

- *South Region* (Toronto, North York, Willowdale, Etobicoke)
- *Central Region* (Markham, Woodbridge, Richmond Hill, Vaughan, Maple, Thornhill, Stouffville, Unionville)
- *North Region* (Newmarket, Barrie, Glencairn, Alliston, Bradford, Keswick, King City, Beeton, Sutton West)
- *Hospital Chairs*

A Hospital Governance Council which would include only the seven Chairs of the Public Hospital Boards (six community hospitals plus St. John's).

3.0 Representation -- Community Governance Councils

Membership in the Community Governance Council shall include a Board designate from each HSP (including the community Hospital), to participate in the Governance Council meetings on a consistent and ongoing basis.

The preferred designate is the HSP Board Chair, but a board member would also be acceptable, if the individual is designated by the HSP Board to speak on behalf of their Board.

In the case where the organization does not have a locally based Board, the individual responsible for signing the "accountability agreement" can participate as the HSP representative on the Governance Council.

LHIN Board representation (and chairing of the meeting) will include the LHIN Board chair or vice chair, and a LHIN Board member from the relevant community.

4.0 Representation -- Hospital Governance Council

The Board chair will represent the Hospital, without substitution.

LHIN Board representation (and chairing of the meeting) will include the LHIN Board chair and vice chair.

5.0 Meeting Frequency, Timing, Schedule and Records

Governance councils will meet at least two times per year (February-March and October-November).

Meetings will commence at 5 p.m. and run for approximately two hours, unless otherwise mutually agreed.

Discussion notes will be recorded for the meeting, and copies distributed to all participants. Copies of the discussion notes may appear in the materials available to the public for viewing as part of Central LHIN Board meetings.